

# Workshop Schedule (complete descriptions on pages 5-7)

Session I — 10:45-12:00 Noon	Session II — 12:45-2:00 pm	Session III — 2:15-3:30 pm
1. Questioning the Level Playing Field Room Admin 103	6. Improving Critical Thinking in the Classroom Room L-21	7. Technology-Supported Learning and Retention Project — Room L-76
2. The Nuts and Bolts of Educating the Returning Servicemember— Room L-49	2. The Nuts and Bolts of Educating the Returning Servicemember— Room L-49	8. Rediscover ETUDES for Distance Learning Room Admin 101
3. Problems in Equity Research: A Closer Look Room L-42	10. Student Engagement via ePortfolios Room Admin 101	11. Community Service Learning: Meet Community Links — Room Admin 103
4. Are Open Textbooks in Your Future? Room Admin 101	16. Nurturing Environmental Sustainability and Stewardship at the College Level — Room MCC-16	15. Overgrazing the Earth: Understanding a System of Limits — Room MCC-16
5. Helping Students Learn About Academic Disciplines and Careers — Room Admin 102	17. The Presidential Election: What's a Campus to Do? — Room Admin 103	18. Foothill's Middlefield Campus: Past, Present and Future — Room L-74
9. Online Course Tune-Up Room L-76	19. Interviewing: Are You Asking the Right Questions? — Room Admin 102	22. Applying for a Professional Development Leave Room Admin 102
12. Copyright, Fair Use and the TEACH Act Room S-56	20. Retreats, Events and Committees, Oh My! Room L-84	23. Portal Technology: Coming of Age Room L-24
13. Up Close and Personal with the World's Rainforests — Room L-74	13. Up Close and Personal with the World's Rainforests — Room L-74	30. Scheduling Article 7 Assignments: Part-Time Faculty and Full-Time Overload — Room L-81
14. Civilization 2.0 - Sustainability for the Next 500 Years — Room MCC-16	27. Eudora Tips and Tricks Room L-76	32. CANCELED
21. Tenure Review Committee Orientation for Foothill Faculty — Room L-81	21. Tenure Review Committee Orientation for Foothill Faculty — Room L-81	35. Emergency Preparation and Personal Safety Room Admin 119
24. Hyperion: The New MAUI Room L-21	26. Why Can't I? Using the District Network and the Internet Securely — Room S-56	38. 403(b) Annuity and New Regulations Room L-84
25. EIS Knowledge Immersion Room L-72	25. EIS Knowledge Immersion Room L-72	25. EIS Knowledge Immersion Room L-72
28. Retiree Benefits Issues: Both Pre- and Post-1997 Faculty — Room L-24	29. Part-Time Faculty Sustainability Room L-24	
31. Nutrition Tips for a Healthy Body and a Healthy Environment — Room Admin 119	34. Every Step Counts: Join the 10,000 Step Fall Challenge — Room Admin 119	
33. Ask a Question, Save a Life (Suicide Prevention) Room S-55	33. Ask a Question, Save a Life (Suicide Prevention) Room S-55	
36. Become the Change You Want to See in the World: Life Skills — Conference Room A/B	36. Become the Change You Want to See in the World: Life Skills — Conference Room A/B	
37. Personal Development Planning: GAPS Analysis Room L-84		

# Workshop Descriptions

## A — Teaching, Learning and the Environment

The opportunity to learn about educational programs, services, environmental sustainability and/or research at Foothill and De Anza

**1. Questioning the Level Playing Field** — *Presenters: Lori Clinchard, Becca Levin, Jill Quigley, Jen Myhre and Kristin Skager* — In this workshop, we will examine issues of privilege through a fun, interactive game. We will use this game to reflect on how privilege operates in our classrooms and on our campuses, with the goal of promoting equity.

**2. The Nuts and Bolts of Educating the Returning Servicemember** — *Presenters: Laura Gomez (LMSW), Gail McBride (LCSW) and Renee Wagner (MSW)* — The Veterans Affairs Palo Alto Health Care System currently provides health and mental health care services to returning servicemembers locally. Learning about these issues will be important to staff as an increasing number of veterans/reservists will be entering the community college system. Staff from the VA will present on issues of adjustment for the Operation Enduring Freedom/Operation Iraqi Freedom servicemember. Special issues to be discussed: Post-Traumatic Stress Disorder; Traumatic Brain Injury; Women Veterans Issues, Military Sexual Trauma, and Family/Couple Issues.

**3. Problems in Equity Research: A Closer Look** — *Presenter: Antonio Ramirez* — The recent literature on educational equity challenges conventional notions about the origins of the "achievement gap." For all the variety of "voices" represented in these studies, the perspective of the new teacher is conspicuously absent. This presentation will feature a critical assessment of the state of contemporary equity studies from the perspective of a first-year philosophy instructor at De Anza. Key aims of the presentation are a discussion of unstated differences between contemporary theoretical accounts, conceptual problems underlying some of these views, and a call for renewed analytic rigor in equity theory.

**4. Are Open Textbooks in Your Future?** — *Presenter: Judy Baker* — Faculty can lower educational costs for students as well as lighten our carbon footprint by adopting open (free) textbooks as alternatives to publishers' textbooks. A case will be made for how such textbooks can enhance learning experiences for students. Following an introduction to the Community College Consortium for Open Educational Resources (CCCOER), participants will engage in the process of locating and selecting open textbooks for use in their courses.

**5. Helping Students Learn About Academic Disciplines and Careers: The De Anza College Faculty Mentoring Program** — *Presenters: Anne Argyniou, Lydia Hearn, Melinda Hughes, Andrew LaManque and Paul Setziol* — This session will provide an introduction to an Academic Senate pilot program of full-time faculty who volunteered to mentor students with majors in the disciplines in which they teach. The goal of the program is to increase the retention of new De Anza students through faculty engagement with students about academic and career choices. The session will discuss the role of faculty mentors as compared to that of a counselor or academic advisor. Also included will be a review of college career and employment resources, suggestions on a standard approach to contacting students, and information to help faculty achieve greater cultural proficiency as they discuss opportunities for student learning.

**6. Improving Critical Thinking in the Classroom** — *Presenters: Dolores Davison, Tom Gough, Carolyn Holcroft-Burns and Anne Paye* — Do your students need to think more critically? Frustrated with papers and projects that simply regurgitate what you've already said in class — or what they find on the web? This hands-on workshop will help you create assignments that prompt discovery learning and careful analysis. Using initial benchmark results from assessing and measuring over 150 student artifacts, the Foothill FRAMES Critical Thinking team will present their findings, as well as recommendations to improve critical thinking in courses across the curriculum. FRAMES is an acronym for Foothill's Rubric Assessment Model for Evaluating SLOs, a project to create useful assessment tools to enhance and measure goals in critical thinking, computation, communication, and community/global consciousness.

**7. Technology-Supported Learning and Retention Project** — *Presenters: Clare Nguyen and Valerie Taylor* — The De Anza Business & Computer Systems Division has created a new online workshop entitled "Technology Supported Learning & Retention." The workshop is designed to help faculty identify new approaches to teaching and learning with a major emphasis on retaining students. Each module addresses one of "The Seven Principles for Good Practice in Undergraduate Education" by Chickering & Gamson. The principles are based on the perspective that education should be active, cooperative and challenging. Faculty share ideas with other faculty, learn about new technologies (blogs, wikis, podcasting) and are introduced to the college's new course management tool, Catalyst.

**8. Rediscover ETUDES for Distance Learning** — *Presenters: Judy Baker, Dave Garrido and Tahiya Marome* — Discover the new features now available in ETUDES, the course management tool for delivering distance education at Foothill College. Find out what an ETUDES course site looks like and how it can be used to enhance instruction and reduce our carbon footprint. The Foothill Global Access team will demonstrate noteworthy tools in ETUDES and how they can be used for teaching innovation. This workshop will help faculty decide whether or not ETUDES is for them.

**9. Online Course Tune-Up** — *Presenter: Dave Garrido* — Is your online course purring like a kitten and ready to race, or do the tires need some air and the engine some new oil? In this session you'll learn how to perform a 25-point self-inspection of your course and turn it into a champion! Hybrid racers are welcome, too.

**10. Student Engagement via ePortfolios** — *Presenters: Judy Baker and Una Daly* — Student ePortfolios provide an opportunity for students to easily share their coursework in a digital format with their instructors and peers for ongoing feedback and assessment. The "Student Engagement via ePortfolios" pilot project has been funded through a Foothill College Innovation Grant from April 2008 to March 2009 to pilot test student ePortfolio solutions and recommend solutions based on the results. Preliminary results will be reported. Edublogs and eFolio ePortfolios tools will be demonstrated.

**11. Community Service Learning: Meet Community Links** — *Presenters: Mayra Cruz and Rowena Tomaneng* — This session will introduce you to Community Links, a web-based database management system for connecting De Anza faculty and students with community service opportunities. Workshop participants will have the opportunity to practice using the program. De Anza is launching its community service learning program in the fall quarter through the Institute of Community and Civic Engagement and 22 faculty members.

**12. Copyright, Fair Use and the TEACH Act** — *Presenter: Tahiya Marome* — This presentation covers copyright law, fair use guidelines, and the TEACH Act, as well as Foothill College policy. Activities center on case examples and determining liability in different situations. Participants will also learn about Creative Commons Licensing and Public Domain. Materials include a poster of copyright guidelines for instructors, a list of resources to locate public domain and Creative Commons materials, the links to websites that provide updated information on copyright law and decisions in important cases.

**13. Up Close and Personal with the World's Rainforests** — *Presenters: Marilyn Patton and Edwina Stoll* — Faculty will participate in a miniature version of our learning community, "Listening to Earth, Speaking for Earth," a combination of English and speech classes with a focus on environmental issues. We will model truncated versions of three activities we use during our introductory unit which focuses on interpersonal communication, *The Color Purple*, and threats to world rainforests. We serve coffee, cereal and chocolate as part of one activity. Our goal is to highlight how choices we make in our daily lives are closely tied to environmental stewardship.

**14. Civilization 2.0: Sustainability for the Next 500 Years** — *Presenter: Robert Cormia* — Human inhabitation of earth, marked by rapid population growth and both extraction of minerals and hydrocarbons and altering the critical surface of the biosphere, has led to a "planet in peril." What doesn't get discussed is how our business model of production, consumption and waste is fundamentally at odds with how natural systems have evolved and come to function efficiently and sustainably. For the "mission" of spaceship earth to continue for another 500 years, we will need to rethink almost everything about how we live, as a species, and interact with the planet's core ecosystem services. What will future communities look like? How will we supply food, water, and produce goods and infrastructure in a sustainable manner? What will our business model be? Come join in a dialogue about how sustainable communities around the globe are attempting to change our methods of interaction, and how technological, political, and sociological components will need to evolve, adapt, and adjust to keep the human system and earth's ecosystem from imminent collision.

**15. Overgrazing the Earth: Understanding a System of Limits** — *Presenter: Robert Cormia* — Earth's human population is approaching 7 billion inhabitants. Our demand for energy, food, water, minerals, and other non-renewable or semi-renewable resources increases every year. A fundamental equation/acronym called PAT (Population Affluence Technology) shows how the product of "population x growing wealth x consumption" can be used to estimate current and future resource demand. This fundamental equation also predicts that any or all of the three factors will cause humans to fundamentally overdraw key resources, as now seen by price spikes and production limits in energy, food and water. This session will present data from the UN and delve into the highly understandable mathematics of Richard Heinberg's *Peak Everything*. Come and learn about the challenges we face as we move from "hunter gatherers" (overgrazing the earth) to more sustainable inhabitation (Civilization 2.0).

**16. Nurturing Environmental Sustainability and Stewardship at the College Level** — *Presenter: Jeanine Hawk and panel* — At Foothill-De Anza, we all have important roles in the daily practices and long-term strategies that nurture environmental sustainability on our campuses and in our community. Our commitments are critical as we develop ways to live differently so that present and future generations may have a decent way of life without destroying what ultimately sustains life on earth — natural ecosystems. Learn what De Anza is doing through its Sustainability Management Plan to effect improvements in the way we live while at work. Be part of the solution. Join us for this interactive workshop and enter your name in a drawing for a chance to win cool tools to help you enhance your positive impact on sustainability.

**17. The Presidential Election: What's a Campus to Do?** — *Presenter: Brian Murphy* — What are the ways that our colleges might respond to the presidential election campaign in order to provide students an opportunity to discuss issues, think through their options and get involved?

**18. Foothill's Middlefield Campus: Past, Present and Future** — *Presenter: Charlie McKellar* — So you've heard of the Middlefield campus but weren't sure what its place is with Foothill-De Anza? This presentation will discuss its past, talk about what Middlefield currently offers, and what its future holds. Measure C funds have opened up enormous opportunities for the Middlefield Campus. We will explore Middlefield's options both now and in the coming years so that it may better serve the district and the community.

## B — FHDA Fundamentals and Professional Interest

The opportunity to learn about basic college/district processes and/or matters related to professional development

**19. Interviewing: Are You Asking the Right Questions?** — *Presenter: Miriam Lamb* — Interviewing is an art. Good questions can give a committee valuable information. Bad questions can, at best, provide little information and, at worst, lead to litigation. Learn what you can ask, what you can't and how to write questions that help a committee make an informed decision.

**20. Retreats, Events and Committees, Oh My! How to Get Involved in Campus Activities for Fun and PGA Profit** — *Presenter: Sherri Mines* — Have you ever asked yourself the following questions: How was this event arranged? Who represented us on this hiring committee? Why was this policy agreed to? If so, this workshop is for you! Joining a committee can be a fun and rewarding experience. Meet new people, gain new skills, and have a voice in your on-campus environment. Learn about the different types of committees on campus, the different levels of involvement, sample time commitments and how to earn Professional Growth Award credit for your participation.

**21. Tenure Review Committee Orientation for Foothill Faculty** — *Presenters: Dolores Davison, Nicole Gray, Pat Hyland, Linda Lane and Judy Miner* — According to contract language, all full-time faculty who wish to participate on a tenure review committee must receive training. This orientation session will provide that training. Without this training, the Academic Senate will not assign you to a new committee.

**22. Applying for a Professional Development Leave** — *Presenters: Jane Enright, Linda Lane and Dorene Novotny* — Members of the Professional Development Leave Committee will present a workshop for faculty who are contemplating applying for a Professional Development Leave (PDL). The workshop will review the application process including elements of a successful PDL application.

**23. Portal Technology: Coming of Age** — *Presenter: Drake Lewis* — Review and discuss portal applications to be available for faculty. These include on-line class rosters, dropping students for non-attendance, faculty load reporting (for deans), on-line grades, on-line positive attendance collection and census reporting, and the Early Alert System.

**24. Hyperion: The New MAUI** — *Presenters: Bob Barr, Ron Rayas and Jerick Woo* — The MAUI Reporting system is being replaced by a Hyperion Reporting system that will be available at the beginning of Fall 2008. This session will describe and demonstrate how to use the new Hyperion system for running "clones" of current MAUI reports. Topics include logging onto the Hyperion system, selecting a Hyperion version of a MAUI report, using filters or limits, adjusting table formats, showing or hiding table facts, printing results, exporting results to Excel or a file, and saving the report.

**25. EIS Knowledge Immersion** — *Presenter: Chien Shih* — Live demonstration of EIS system in different functional areas including Student, Finance, and HR systems. There will be discussions to demonstrate how the system will change the way we service students and both college communities.

**26. Why Can't I? Using the District Network and the Internet Securely** — *Presenter: David Gillett* — The network is a shared educational resource, like the library. Use it, don't abuse it – and learn how to tell the difference. Plus Q&A with the district's new Security Engineer.

**27. Eudora Tips and Tricks** — *Presenter: Jose Rueda* — Eudora, as the district-supported e-mail application, provides nice features which can be used in the work environment. The main intent of the presentation will be to provide a general overview of configuration settings, filtering, and general security do's and don'ts regarding opening e-mails and/or e-mail attachments. Given that this will only be a presentation, and not hands-on training, handouts with tips and tricks will be provided after the presentation for those individuals who are interested.

**28. Retiree Benefits Issues: Both Pre- and Post-1997 Faculty** — *Presenters: Rich Hansen and Anne Paye* — Medical benefits for retired faculty are a major concern on both sides of the 1997 Great Divide. Topics will include FA-proposed medical savings plan options for post-1997 faculty and District-proposed limitation of Medicare Part B reimbursement to the basic premium only (i.e., exclusion of the modified adjusted income or MAGI) for pre-1997 faculty. Presenters will provide a brief history of the 1997 mediated settlement that resulted in the current two-tier system and report on the results of summer negotiations in this arena.

**29. Part-Time Faculty Sustainability** — *Presenter: Mary Ellen Goodwin* — We can't offer you a Prius; however, we can offer strategies to help you successfully navigate the myriad issues part-time faculty encounter in order to sustain a healthy teaching and learning environment. This session will focus on the Contract, Benefits, STRS, and other issues relevant to employment in the Foothill-De Anza Community College District. Recommended for both new and returning part-time faculty.

**30. Scheduling Article 7 Assignments: Part-Time Faculty and Full-Time Overload** — *Presenters: Rich Hansen and Anne Paye* — Quarter after quarter, problems arise over the assignment of classes taught under Article 7. This workshop will benefit both part-time faculty and full-time faculty teaching overload and be especially useful to department schedulers. Topics will include assignment requests, scheduling sequence, reemployment preference, required evaluations, load limitations, and class cancellation. Time permitting, presenters will also review the distinctions between Article 7 and summer session employment under Article 26, including the order of priority for summer assignments and definition of "full summer assignment."

## C — Health and Personal Development

Workshops to enhance a healthy lifestyle and personal development

**31. Nutrition Tips for a Healthy Body and a Healthy Environment** — *Presenter: Gerda Endemann* — Choosing foods that will nourish your body is very compatible with choices that are good for the environment. We will discuss how to find foods that have been produced with minimal use of pesticides, fossil fuels, and damage to the environment. We'll talk about how these foods compare nutritionally to conventionally produced foods, and share tips and recipes to ensure that your choices are good for you and great tasting.

### 32. CANCELED

**33. Ask a Question, Save a Life: How to Help Someone Contemplating Suicide** — *Presenters: Beatrix Cashmore, Melanie Hale and Naomi Kitajima* — Suicide is ranked as the number two cause of death of college students. As someone who may be the first to recognize that a student is in distress, you may be in the best position to help prevent a suicide. QPR (Question, Persuade, Refer) training is not intended to be a form of counseling or treatment; it is intended to offer hope through positive action. QPR training will teach you practical skills for saving lives and is easily learned. In this workshop you will learn how to recognize the warning signs of suicide, clues and suicidal communication of people in trouble and how to act vigorously to prevent a possible tragedy.

**34. Every Step Counts: Join the 10,000 Step Fall Challenge** — *Presenters: Mary Kay Englen and Mary-Jo Lomas* — The goal of last year's challenge was to help participants increase their daily activity by wearing a pedometer and logging their daily steps. In June, 2008, we surveyed participants to find out if the goal of increased daily activity had been met. In this workshop, we plan to describe the program, discuss the results of the survey, introduce the fall challenge, invite new participants (De Anza, Foothill, and District) to register during the workshop and distribute pedometers.

**35. Emergency Preparation and Personal Safety** — *Presenter: Ron Levine* — Learn how to be ready to deal with emergency situations at both work and home. Suggestions and tips on what to have on hand in your classroom, car and home.

**36. Become the Change You Want to See in the World: An International Course in Life Skills and Leadership Training for De Anza Students** — *Presenters: Rekha Kodailbail (Art of Living Foundation), Emma Sepalla (Stanford graduate) and Maureen Ward-Eichel* — This workshop is designed to give faculty the opportunity to experience a program for students that gives them tools for managing stress and anxiety, increasing mental focus, connecting with others, and being a force of change in their communities. This course (currently being offered at over 100 universities and colleges across the U.S.) teaches powerful tools for stress reduction through breath-based yoga techniques, meditation, mindfulness, leadership training and connection through diversity.

**37. Personal Development Planning: GAPS Analysis (Goals, Abilities, Standards and Perceptions)** — *Presenter: Jack Lynch* — The GAPS Analysis is a personal development planning program which allows an individual to set personal growth objectives and to achieve these objectives with a proven methodology. The benefits of understanding and practicing this methodology are twofold: 1) Continued growth by the Leader/Manager; 2) Using this methodology to develop personnel in the Leader/Manager's organization. This process applies to private, public and non-profit organizations as well as individuals in their private lives.

**38. 403(b) Annuity and New Regulations** — *Presenters: David Creed, Hector Quinonez and Rhoda Wang* — The workshop will inform employees on how to plan and develop steps to prepare for their retirement. We will introduce the supplemental investment vehicles: the 403(b), ROTH 403(b), and 457 salary reduction plans. Equally important, we will explain the new IRS regulations, the District's new administrative responsibilities, the changes as they will impact on 403b plan participants, and the role of the newly selected third-party administrator.

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