



## BOARD OF TRUSTEES

Foothill-De Anza Community College District  
12345 El Monte Road  
Los Altos Hills, CA 94022

**February 7, 2011**

**Closed Session: 5:00 p.m.**  
Chancellor's Office

**Public Session: 6:00 p.m.**  
District Board Room

*For information and disability access to materials, call 650-949-6100. Requests for accommodation should be made no later than one business day prior to meeting. Meetings are held in a location accessible to the disabled.*

*Members of the public who wish to comment on items or address the Board may do so by completing a request form prior to the start of the meeting and are limited to five minutes each.*

### **AGENDA** **Regular Meeting**

#### ADJOURN TO CLOSED SESSION

#### CALL TO ORDER

#### **Closed Session — 5:00 p.m.**

#### CONFERENCE WITH LABOR NEGOTIATOR

District Negotiator: Dorene Novotny  
Employee Organizations: All Represented and Unrepresented Groups

#### **Public Session — 6:00 p.m.**

#### REPORTING OUT FROM CLOSED SESSION

**INFORMATION**

#### CORRESPONDENCE

**INFORMATION**

#### HEARINGS: ITEMS NOT ON THE AGENDA

**INFORMATION**

*The Board does not take action or respond to items not on the agenda.*

- Public
- Students
- Staff
- Board

#### APPROVAL OF CONSENT CALENDAR

**ACTION**

1. [Ratification of Contracts and Agreements \(McElroy x6201\)](#)
2. [Non-Resident Tuition Rate for 2011-12 \(McElroy x6201\)](#)
3. [BP 2212 Acting Chancellor in Absence of Chancellor \(Rev.\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)
4. [BP 2213 Acting College President in Absence of a President \(Rev.\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)

5. [BP 2510 Preparation for Accreditation Visits \(Rev.\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)
6. [BP 9122 Committees \(Rev.\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)
7. [BP 2215 Chancellor or President Selection \(New\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)
8. [BP 9126 Special and Emergency Meetings \(New\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)
9. [BP 9127 Closed Session \(New\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)
10. [BP 9211 Communication Among Board Members \(New\) \(2<sup>nd</sup> Reading\) \(Thor x6104\)](#)
11. [Approval of New Courses for the Foothill College Catalog \(Miner x7201\)](#)
12. [Faculty International Travel \(Miner x7201\)](#)
13. [Contract Extension for KCI Contract Position: Strategy & Marketing \(Miner x7201\)](#)
14. [Sale of Surplus District Air Compressor \(Redmond x6166\)](#)
15. [Sale of Miscellaneous Surplus Electronic Equipment \(Redmond x6166\)](#)
16. [Sale of De Anza College Surplus Fitness Equipment \(Redmond x6166\)](#)
17. [Sale of Surplus District Landscaping Equipment – De Anza College \(Redmond x6166\)](#)
18. [Sale of Surplus District Landscaping Equipment – Foothill College \(Redmond x6166\)](#)
19. [Sale of Surplus District Lawn Mower \(Redmond x6166\)](#)
20. [Sale of De Anza College Surplus Printing Services Equipment \(Redmond x6166\)](#)
21. [Human Resources Report \(Novotny x6211\)](#)
22. [Design and Install Measures to Reduce Power Usage at De Anza College \(Allen x6150\)](#)
23. [Design and Install Measures to Reduce Power Usage at Foothill College \(Allen x6150\)](#)

#### BOARD BUSINESS

24. Community Appointments to the Audit and Finance Committee (**McElroy**      **ACTION**)

**x6201)**

- |   |                    |
|---|--------------------|
| 25. Community Appointments to the Citizens' Bond Oversight Committee<br>(McElroy x6201)                     | <b>ACTION</b>      |
| 26. Resolution in Support of California Community Colleges Budget Priorities<br>and Principles (Thor x6104) | <b>ACTION</b>      |
| 27. California Community Colleges Trustees Board Election (Thor x6104)                                      | <b>ACTION</b>      |
| 28. Board Elections – Moving from Odd to Even Years (Thor x6104)  | <b>ACTION</b>      |
| 29. BP 4195 Political Activity (Rev.) (1 <sup>st</sup> Reading) (Thor x6104)                                | <b>INFORMATION</b> |
| 30. BP 9120 Officers of the Board (Rev.) (1 <sup>st</sup> Reading) (Thor x6104)                             | <b>INFORMATION</b> |
| 31. BP 3315 Emergency Response Plan (New) (1 <sup>st</sup> Reading) (Thor x6104)                            | <b>INFORMATION</b> |

HUMAN RESOURCES AND PERSONNEL

32. PUBLIC HEARING

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| Open Negotiations for 2010-2011 between the District and the Teamsters,<br>Local 287 (Novotny x6211) | <b>INFORMATION</b> |
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- |  |               |
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| 33. Approval of Administrative Training/Retraining Stipends for 2010-2011<br>(Novotny x6211) | <b>ACTION</b> |
| 34. ACE Staff Development Leaves (Novotny x6211)   | <b>ACTION</b> |
| 35. Teamsters Staff Development Leaves (Novotny x6211)                                       | <b>ACTION</b> |
| 36. Professional Development Leaves for 2011-2012 (Novotny x6211)                            | <b>ACTION</b> |
| 37. Short Term Disability Insurance for Part-Time Faculty (Novotny x6211)                    | <b>ACTION</b> |

BUSINESS AND FINANCE

- |  |               |
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| 38. Citizens' Bond Oversight Committee Annual Report (McElroy x6201) | <b>ACTION</b> |
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FACILITIES

MEASURE E CONSENT

- |                                     |               |
|-------------------------------------|---------------|
| 39. Measure E Consent (Allen x6150) | <b>ACTION</b> |
|-------------------------------------|---------------|

The aggregate amount of these items is \$9,668.

**Foothill College –**

- A) Pella Creations Company – Change Order #1 – Lower Campus Complex Automatic Door & Topping Slab Replacement - \$7,800
- B) RC Benson & sons, Inc. – Change Order #2 – Campus Center Remote Fueling Station - \$1,868

**Central Services –**

- C) Budget Transfer #10

MEASURE C CONSENT

40. **Measure C Consent (Allen x6150)**

**ACTION**

The aggregate amount of these items is: \$511,600.20

**De Anza College –**

- A) Architectural Resources Group – Revision #6 to PO #G979220/PAA-3C – Baldwin Winery & East Cottage - \$4,958
- B) Noll & Tam Architects – Revision #4 to PAA #2-C to Master Agreement – Seminar Building & Multicultural Center - \$1,442
- C) The Ratcliff Architects – Revision #8 to Agreement – Mediated Learning Center - \$109,795

**Foothill College -**

- D) Calstate Construction – Change Order #1 – PE Lab Space Remodel - \$7,720
- E) Chevron Energy Solutions – Change Order #3 – Photovoltaic Arrays Lot 2/3 - \$31,791
- F) Clarke Inspection Group, Inc. – Service Agreement for Inspector of Record – Utilities Infrastructure Upgrades Phase I - \$71,746.20
- G) Cleary Consultants, Inc. – Agreement for Geotechnical and Soil Engineering Construction Services – Physical Sciences & Engineering Center - \$118,900
- H) HP Inspections, Inc. – Special Inspection and Testing Services – Soccer and softball Complex - \$35,025
- I) HP Inspections, Inc. – Change Order #1 – Photovoltaic Arrays Lots 2/3 - \$0
- J) Kleinfelder – Change Order #1 – Photovoltaic Arrays Lot 2/3 - \$0
- K) Quali-Con Enterprises – Change Order 31 – Photovoltaic Arrays Lot 2/3 - \$0
- L) WRNS Studio, LLP – Revision #1 to PAA F-WRNS-2B – Parking & Circulation - \$96,500
- M) Zolman Construction and Development, Inc. – Change Order #2 – Renovation of Language Arts Classrooms, Building 6200, 6300, and 6500 - \$33,723

MEASURE C PROJECTS

41. PUBLIC HEARING

Foothill phone numbers are 650-949-xxxx — De Anza phone numbers are 408-864-xxxx

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|---|--------------------|
| Conduct a Public Hearing Related to an Energy Services Contract for Energy-Related Improvements to District Facilities (Allen x6150)  | <b>INFORMATION</b> |
| 42. Energy Services Contract for Installation of Photovoltaic Arrays at De Anza College (Measure C Project #251C) (Allen x6150)   | <b>ACTION</b>      |
| 43. Measure C Project List Revision with Central Services Budget Transfer #12 and Foothill Budget Transfer #24 (Allen x6150)  | <b>ACTION</b>      |
| 44. Agreement for Inspector of Record Services for Physical Sciences & Engineering Center at Foothill College (Allen x6150)   | <b>ACTION</b>      |
| 45. Award a Contract Pursuant to Bid #1294-236C, Roof Repair, E2-E3 – Administration Buildings at De Anza College (Redmond x6166)   | <b>ACTION</b>      |
| 46. Authorization to Purchase Network and Telecommunications Equipment and Services for Middlefield Campus Pursuant to State of California CALNET II Contracts (Redmond x6166)  | <b>ACTION</b>      |
| 47. Authorize Purchase of Backhoe Loader (Redmond x6166)  | <b>ACTION</b>      |
| 48. Authorize Purchase of Four 12-Passenger Gasoline Powered Vans (Redmond x6166)   | <b>ACTION</b>      |
| 49. Authorize Award of a Site Lease and a Facilities Lease to Hathaway Dinwiddie Construction Company for Construction of the Physical Sciences and Engineering Center at Foothill College (Measure C Project #160) (Redmond x6166) | <b>ACTION</b>      |

#### ADJOURNMENT

#### DATES TO REMEMBER / FUTURE AGENDA ITEMS

##### **March 7 – Regular Meeting**

- Q Listing of District Investments (AP 3130)
- 2<sup>nd</sup> Quarter Report/Transfers/Revisions (BP 3112)
- Faculty Tenure
- Administrator Contracts
- Annual Fiscal Self-Assessment

##### **March 14 – Regular Meeting – Study Session**

- Completion Agenda