Article 19 EMERITUS PROGRAM

19.6.2.2 On or before March 15 preceding the academic year in which the services will be rendered, the faculty employee shall a) consult with his or her Division Dean or appropriate administrator to complete and sign the Article 19 Annual Plan for the following academic year; b) obtain all required signatures; and, c) file the plan with the District Office of Human Resources. The faculty member shall have the entire responsibility for filing a timely and complete plan including all required signatures and ensuring that the Plan is received by the District Office of Human Resources.