



# Classified Crier

Central Services Classified Senate Newsletter



April 12, 2007

## A Message from the President:

*Andrew LaManque*

There are more things than ever keeping Central Services Classified staff busy these days: new employees, new bosses, new construction, new funding sources, and new technology. Not to mention voting in new elections!

As we go through our busy days I think it is important to stop from time to time to get together to celebrate our good efforts and the efforts of truly outstanding employees. The December holiday party was one such event and we are hoping to institute a quarterly employee of the month event in the near future.

In these times of change it is also important that we don't forget to take care of ourselves – professionally and otherwise. As Chancellor Kanter has noted, we will be hiring for over 100 new positions in the coming months. The next few years will see excellent opportunities for advancement in the district. Take advantage of the courses, workshops and people available to help you learn and grow.

While the responses to the CSCS survey are not yet all in, the early results indicate that the Senators still need to do more work in communicating about District happenings and letting you know about their role (a good percentage of respondents indicated that they did not know who their CSCS Senator was). We welcome your continued suggestions and are looking forward to your participation.

Best Wishes,  
Andrew LaManque

Your 2006/2007 officers are:

President – Andrew LaManque	x8777
President Elect – Scottie McDaniel	x6265
Past President – Bret Watson	x6272
Secretary – Steve Schmidt	x6168
Treasurer – Debbie Haynes	x6219

## Leadership Opportunities

*Gina Bailey*

CSCS elections are just around the corner. Nominations will be gathered until **April 13th** and elections will be held on **April 20th**. Did you have an opportunity to nominate someone for President-Elect? Or how about Secretary, Treasurer, or even a Section Senator?

Or perhaps, one of these positions was of interest to you but you didn't feel comfortable with your leadership skills to take on such a position? Serving your constituency can be a rewarding experience. There are many opportunities to improve oneself and the District offers professional growth and service recognition awards to its employees who want to further their education, improve their job skills, improve their health, or...**gain leadership skills**. Foothill and De Anza each offer courses that can advance your professional development efforts. This spring, Jack Lynch, business instructor at De Anza is offering a course you might want to consider: BUS 65 LEADERSHIP, Tuesday/Thursday evenings. Check it out.

## Employment Services: Services We Provide

*Miriam Lam*

Employment Services provides a variety of resources and services to employees. We provide information and support with regard to resume review or critique, and questions regarding the hiring process. We give feedback on position expectations and answer questions regarding the application process. The Employment Services website is located at <http://hr.fhda.edu/>. It features a listing of current job postings. Employees can apply using a paper application or online at [www.fhdajobs.net/](http://www.fhdajobs.net/).

We offer training and development opportunities for faculty and staff related to hiring and other employment issues. Employment Services provides thorough training to all hiring committees to ensure compliance and consistency in the process. We communicate changes to employment policies and procedures throughout the District. Ultimately we handle all employment issues while providing efficient and effective services.

## Employee of the Month (EOM) Recipients for 2006/07 Year:

July 2006	<b>Guillermo Medina</b>	Plant Services-Custodial
August 2006	<b>Belen Simmet</b>	Plant Services-Support Center
September 2006	<b>David Tran</b>	ETS-Technical Support
October 2006	<b>Janice Lee</b>	Accounts Payable
November 2006	<b>Ellen Lyon</b>	Accounts Payable
December 2006	<b>Ni To</b>	Accounting-Grants
January 2007	<b>Henry Ly</b>	ETS-Applications
February 2007	<b>Ryan Anthony</b>	ETS-Operations & Systems



EOM Recipients get awards at the Xmas party!

The employee of the month award is a way to say “thank you” for the wonderful job Central Services Classified Staff do from their respective work areas, to assist the students, staff, faculty, and administrators at our District. The process of receiving an award starts with a faculty, student, peer, or administrator filling out a nomination form and sending it to the chair of the EOM committee (currently Bret Watson x6272, District Office). The forms are easy to fill out. Please visit the following link and fill out the online form today to nominate a fellow employee. Hard copies are available as well. Please ask Bret Watson for a copy of the form if you are having trouble filling out the online form.

[http://hr.fhda.edu/personnel/EOM\\_nomination](http://hr.fhda.edu/personnel/EOM_nomination)

After the committee chooses the employee that will receive the award, a meeting time and location is chosen to surprise the recipient with a banner that reads “*Central Services Classified Senate – Employee of the Month*”! While the banner is being presented to the individual, the EOM Committee, and others sing and play instruments. The person receiving the award is very surprised and excited when they are presented their banner. Later (in the days, weeks, or months ahead depending when an employee received their banner) at a reception for District employees, EOM recipients receive a framed certificate and a gift card paid by employee donations as a token of Central Services appreciation.

Please nominate someone today for the Employee of the Month Award!

*Bret Watson, Chair EOM Committee*

## Foothill Food Services coming soon...

*Gina Bailey*

Many people are anxiously awaiting the opening of the new Foothill Campus Center. The center, which is really two architectural award-winning building structures and a pavilion area, will house many student related services such as food service; the bookstore; health services; police; student activities; and student government.

The long awaited return of a full service, quality food service center is an integral part of the new Campus Center facility. The indoor dining area offers a stunning view of the valley and the kitchen and servery equipment is top-of-the-line. Mr. Don Dorsey, Dean of Student Affairs & Activities, has been working with a committee group for many months to prepare a Request for Proposal for the new food service operations. Students, faculty, classified staff, and administrators represent the committee and each group contributed valued information in the preparation of the proposal in an effort to solicit high quality responses from vendors to meet our needs. I had a chance to ask Don a question about his vision for food services at Foothill College. Here is Don’s response:

“I envision a food service that offers high quality, reasonably priced, healthful and diverse nutritious food options for students, faculty and staff; prepared in a state of the art kitchen featuring display cooking and served in a beautiful dining facility with views that take your breath away.”

## Editor’s Note

*Gina Bailey*

VOTE, VOTE, VOTE...April 20th is CSCS Election Day. Please do not forget to take the time to get to a poll station and cast your votes. You may have noticed that this is a **CORRECTION** to the April 13 date on some flyers that were distributed – that date is the last day to submit nominations for CSCS Senators.

UPCOMING EVENT: Save the Date! May 11th is **Classified Retreat Day** sponsored by Foothill Classified Senate and CSCS. Hope to see you all there.

And also don’t forget to visit our web site at URL:  
<http://hr.fhda.edu/personnel/classified/senate>.