



Classified Crier

Central Services Classified Senate Newsletter



December 13, 2011

A Message from the President:

Carol Skoog

Just a short time ago, CSCS members enjoyed an outdoor barbecue hosted by Linda Thor and her executive team. The food was delicious and we enjoyed casually chatting with our coworkers outdoors in the beautiful fall weather. Now there's a chill in the air, the winter rains have begun, and we're in the midst of the holiday season.

Please join Central Services Classified Senate at our holiday potluck at 11:30 on December 15 in the District Board Room. Jerriek Woo and his carolers will contribute to the festive atmosphere. Linda Thor is back by popular demand to lead the drawing of raffle gifts. In addition to the potluck items, we'll enjoy ham and turkey provided by Linda Thor and her executive team. If you prefer to donate money in lieu of bringing a potluck item, please give your donation to Carol Skoog or Dawn Allshouse by Friday, December 9.

As mentioned in the last newsletter, CSCS is working on the redistribution and consolidation of senators. Ballots will be provided to vote on this at the holiday party. Please be sure to read Craig Gawlick's article to learn more about this. Thanks, Craig, for leading this subcommittee.

VOLUNTEER OPPORTUNITIES:

You have two opportunities to earn PGA hours and get involved in a short-term subcommittee of CSCS. We welcome your involvement in either (or both).

Retreat Committee

The Retreat Committee plans our annual spring retreat. We will probably join De Anza and/or Foothill for this event. Please contact Carol Skoog at extension 6259 for more information.

Scholarship Committee

The Scholarship Committee will select the recipient of the \$500.00 Central Services Classified Senate Scholarship for the spring 2012. Please contact Janice Lee at extension 6254 for more information.

Second Scholarship to be Awarded

By Janice Lee

The Central Services Classified Senate will be able to award another \$500 scholarship in the spring of next year in large part to a donation from Mike Brandy, former Vice Chancellor of Business Services and Interim Chancellor. This will be the second scholarship we have been able to award and we all really appreciate his continued generosity.

Mike started supporting CSCS at its inception in June 2005 when he was Vice Chancellor and has continued by making funds available for our yearly retreats and membership dues and employee of the month awards. Mike has not only provided funding for CSCS but has always believed in our mission and supported it by letting incoming staff know that we are an important part of the school district and shared governance. We are the only Central Services Classified Senate in California.

Please see the article in this issue by Bret Watson on the Framers of CSCS for additional information about Mike. Again I would like to give a big thank you to Mike for his continued support. We will be honoring him at the Christmas potluck.

**Come join us at the
CSCS Holiday Party
on Thursday, Dec 15
in the District Board
Room at 11:30 am.
Please bring your
favorite dish to share.**



Your 2011-2012 officers are:

President – Carol Skoog	x6259
President Elect – Craig Gawlick	x6202
Past President – Dawn Allshouse	x6162
Secretary – Tom Roza	x5730
Treasurer – Kathy Nguyen	x6923

The Framers of the Central Services Classified Senate

By Bret Watson

Over seven years ago, several of our central services classified staff brought forth upon the Foothill-De Anza Community College District the idea of a new senate group, conceived in liberty, and dedicated to represent and improve communication for the central services classified employees. In 2005/06 the Central Services Classified Senate served as the District's newest constituency group and was the only senate group at that time to solely represent district/central services employees in the entire State Community College System!



In the past, the FHDA Central Services classified employees participated in either the Foothill College Senate or the De Anza College Senate depending on which campus the employee worked. In order to form a more perfect union of like-minded individuals and to address issues that were unique to the departments that serve and support the campuses including ETS, Plant Services, Accounting and Budget, Safety and Security, the Chancellor's Office staff, and the Foundation, the "Framers" of the Central Services Classified Senate set to work in an organized fashion to obtain their freedom and to communicate as an independent group. Gaining administrative support, first from management through our newly formed Employee of the Month Committee, a few good women and men got busy forming and serving on committees to develop and write the bylaws and form the senate groups.

We could not have formed the Central Services Classified Senate without the support of the Central Services Management. From the Directors to the Chancellor, we had support to form the new senate group. Mike Brandy (framer), former Vice Chancellor of Business Services, was our "Benjamin Franklin" who supported our cause, negotiated and found funding for our group and spoke highly of us not just at our District, but across the State at the various conferences and committees that he attended. Without Mike and also Bernata Slater, Budget Director, we would have a senate with empty pockets. The Human Resources area and the support of Jane Enright (framer), former Vice Chancellor of Human Resources was key. Jane allowed her staff to spend time developing the senate bylaws and Kim Chief Elk (framer), former Director of Human Resources who was first a supervisor at the time, but then became the Director of Human Resources, communicated with upper management the need for a central services senate group.

Marilyn Booye (Mega Framer), DSP&S Coordinator, working in Employment Services in the District Office during the "pre-senate" days, is our "Thomas Jefferson," as she authored the senate by-laws, gathered information to help form the new senate and worked diligently chairing several committees that helped to create the senate. Marilyn also coordinated the first election of the senate officers and continued working with the senate once it was established. I truly believe that without Marilyn's hard work, dedication and determination, we would not have a classified senate for central services employees.

The Classified Senate has our Betsy Ross's (American flag creator) as well. Our fantastic and unique logo was designed by two central services employees. Look for the article in this newsletter for details about the creation of the logo. The hands and arms of our logo connected in a "firemans hold," representing the diversity of our members and reflecting the unity and strength of our group, was designed and created by Ray Sarria in Employment Services. The graphic layout of the logo, which includes Ray's artwork, with the circular wording and the pointed emblem was designed and created by Drake Lewis in ETS. Thanks to Ray and Drake and the "Logo Committee" members that reviewed and approved the logo. We hope that the Central Service Classified Senate enjoys our wonderful logo for years to come.



The CSCS Logo

By Drake Lewis

You probably have noticed the Central Services Classified Senate (CSCS) logo at the head of this newsletter or on our website, and perhaps you may even have wondered how it came to be. This is the story.

The CSCS originated with the first vote for senators and officers that took place in April of 2005. We started to meet each month in June of that year and after a few meetings, the group decided we would need some help to get the word out. For that purpose the CSCS decided to form a Public Relations subcommittee. New senators Gina Bailey, Ray Sarria and I volunteered, and we had our first meeting of the PR group on November 8 of that year.

The subcommittee group came up with several suggestions for promotional materials (like the website and this newsletter) and decided that we needed a logo to use in this effort. Several draft designs came to our first meeting, but none of them caught our imagination. After rejecting a few early versions, the PR group discussed what we wanted the logo to represent, and then in early February of 2006, Ray had an idea.

Ray wanted to create an image that included the idea of the diversity of the CSCS organization, the bargaining units and the students and staff on our campuses. His first thought was of a group of people holding hands. After a few tries, he rejected that idea as too complicated, and began to focus just on their hands. He shaded the individual hands to represent the diversity of our group.



As we started to develop the idea, a specific concern arose. Someone had discovered a similar graphic being used by an insurance company, and a few worries about copyright or trademark infringement were voiced. However after we found their logo online we saw that it only had three hands, and decided to move forward with Ray's idea.

Once the initial drawing was done, I worked to re-create it in Adobe Illustrator to make an image that could be reproduced in both large and small sizes without sacrificing detail. I added the color, wording and an outline to make it useful as an official "seal". It has since been used in many applications, including the Employee of the Month awards, and a large banner used for CSCS events where the logo is about a foot and a half wide. It has become an easily recognizable symbol for our group over the past five years.

I was a CSCS senator for three years, until term limits made it necessary to find a replacement. I still work on the newsletter, the CSCS web page, and other efforts as time permits. I was always impressed by the energy and enthusiasm that the Central Services Classified Senate volunteers brought to the formation of our group. I believe it has represented us well and provides a platform to be included in shared governance in the district as well as a direct conduit for information. I strongly encourage all of you to consider becoming an active part of this group. Your fresh ideas and enthusiasm can ensure that CSCS remains an active and vital part of the operation of the district.

Day in the life of a Foothill-De Anza District Carpenter

By Eric Jenkins

The day begins with a nice warm cup of coffee to get the day going. It all starts at 6:00 AM so I can do as much work as I can without interrupting the students. I turn on my CPU and check the work orders for the day, then organize and prioritize my work for the week.

I schedule my day around broken doors and replacing hinges, removing and replacing white boards, building and installing custom shelves, patching holes in roofs, walls, and doors, along with building and rebuilding benches across the campuses, and setting up ramps for the stage for graduation, etc.

In addition, I have worked on several special projects for which I have been responsible for turning single large rooms into a multiple room classrooms and vice versa. I have installed T-bar Ceilings, put up drywall, and performed other tenant improvement work. I also have installed interior vision windows and interior doors so you can access one room to the next without going outside. I have helped out with emergency situations such as broken windows, fallen trees, and damaged pedestrian bridges. I helped keep the students safe and able to continue on with their studies.



There are two full-time District Carpenters, Elmano Salazares for De Anza College, and myself for Foothill College. We both share similar duties and responsibilities for both of the campuses. We help each other complete major building projects and critical situations. When in need, we help other trades complete their projects in a timely manner to keep the school in tip top shape. No job is too small, I treat them all the same. Our day ends usually at 2:30PM unless a critical situation arises.

Congratulations Employees of the Month

The CSCS is pleased to announce that the following employees have been named Central Services Employee of the Month for July through December. They will be honored at Central Services Christmas Party on 12/15/2011.



Name	Department	Award Month
Eric Jenkins	Plant Services	July
Frank Greco	Purchasing	August
Araceli Kaliangara	Human Resources	September
John Vandercook	ETS-Network	October
Craig Gawlick	District Business	November
James Clow	ETS	December



Congratulations! The CSCS acknowledges that you are valuable employees and important members to the Central Services team. Thank you for your professionalism and dedication to the Foothill-De Anza Community!!

Nominate the Next Employee of the Month

The “Employee of the Month” award is a great way of recognizing and expressing your appreciating to our co-workers for their support and contributions to your team and the school district. We look forward to receiving more nominations from all of you in the future.

The Employee of the Month Committee selected the recipients from nominations submitted through http://hr.fhda.edu/personnel/EOM_nomination. Send all nomination forms via email to Hong Nguyen at nguyenhong@fhda.edu or Catherine Sun at suncatherine@fhda.edu. Criteria for nominations may also be found on the Web page.

Payroll News – Consent For Electronic W2

Nancy Chao, Payroll Supervisor

In support of our District’s commitment to the environment and green technology, please provide the district with your consent to allow the district to deliver your Year End Wage and Tax Statement on-line without producing a paper statement.

It is Secure, Convenient and Green: print only what you need, when you need it.

More information is available on the payroll website:
<http://business.fhda.edu/payroll/faq>



Upcoming Vote at Holiday Party & Editor’s Note

Craig Gawlick

We in the CSCS have proposed to re-align the Senate to more accurately reflect how Central Services operates and also consolidate to have fewer Senate seats, which will hopefully bolster participation in the Senate.

The proposed restructuring of Central Services Classified Senate is as follows:

- Accounting & Foundation
- ETS/Network and Client Services
- ETS/Systems & Applications
- Human Resources and Chancellor’s Office
- Purchasing & Plant Services
- Safety & Security

Please come to the Holiday Party on December 15th to learn more about the proposed sections and vote on this issue. Thanks!

And don’t forget to visit our web site at URL:
<http://hr.fhda.edu/personnel/classified/senate>.

