



Agenda Item Details

Meeting	Aug 05, 2013 - Regular Meeting of the Board of Trustees Agenda
Category	APPROVAL OF CONSENT CALENDAR (ACTION)
Subject	8. Engineering and design consulting services for small maintenance, alteration, repair and upgrade projects
Access	Public
Type	Action (Consent)
Recommended Action	Executive Director of Facilities, Operations, and Construction Management Charles Allen recommends that the Board approve the list of firms to be included as a pool of prequalified firms to provide Engineering Services for small Maintenance & Operations Repairs/Upgrade projects for a period of three years.

Public Content

Background and Analysis:

Engineering and design services are required for a variety of small maintenance, alteration, repair and upgrade projects, typically less than \$350,000 in construction cost. Projects will generally be constructed through a public bid process and may require submission to the Division of the State Architect (DSA) for review and closeout. Funding will be provided from Plant Services Capital Outlay Projects Fund.

Services will include mechanical, electrical, and civil engineering studies, the preparation of plans and specifications suitable for public bidding, bidding support, construction administration, startup and testing, acceptance, and closeout services. Initial services may also include planning and programming, recording of existing conditions, coordination of relocations, cost estimating and other miscellaneous services. Fees may be negotiated on an ongoing hourly basis or as a lump sum fee for a project.

The District issued Request for Qualifications (RFQ) #1648 for Engineering Services for Maintenance & Operations Repairs/Upgrade projects. The intent of the RFQ was to establish a pool of firms qualified to provide services for a variety of projects to be undertaken by the District. The RFQ was advertised on Bidnet, and local firms thought to be qualified were contacted directly and encouraged to apply. On June 28, 2013, the District received responses to the RFQ from:

CSW / ST2; Salas Obrien; Gayner; Sandis; Ati; Interface; Gordon Prill / BKF; KPFF.

A selection committee, comprised of District personnel, deliberated regarding the completeness and quality of responses, experience related to District projects, qualifications and experience of proposed team members, ability to dedicate the appropriate quantity and quality of staff, and fee structure. All of the respondent firms were deemed to meet the qualifications needed to be included in the pool.

The listed firms will be considered and assigned to projects according to project needs, experience and qualifications specific to the project, ability to meet the schedule, and cost effectiveness during the next three years. Firms listed as qualified by the District may be selected to provide services for multiple projects or for no projects.

No commitment was made in the RFQ to employ every selected firm. Selections to provide services for individual projects will be based upon project needs, experience and qualification related to the project, availability relative to project schedules, references, and cost proposals.

Submitted by:	Charles Allen x6150
Additional contact names:	Lester Lyons x5437, Steve Schmidt x 6168
Is backup provided?	Yes

[SmallProjEngFirms_LtrofInterest.pdf \(1.112 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

June 27, 2013

Belen Simmet / Charles Allen
Foothill-De Anza Community College District
12345 El Monte Road
Building D160, Plant Services
Los Altos Hills, CA 94022

Re: RFQ for Engineering Services for Maintenance & Operations Repairs/Upgrades Projects

Dear Belen and Charles,

CSW/Stuber-Stroeh Engineering Group, Inc. (CSW|ST2) is pleased to submit the attached qualifications material to provide assistance with Engineering Services for the Maintenance & Operations Repairs/Upgrades Projects program. We are excited about the opportunity to provide these services to the Foothill-De Anza Community College District. We have a long history of providing such services and are able to support projects from our start-up office in Redwood City as well as our main office in Novato.

A brief description of our capabilities: CSW|ST2 has a great team of Civil and Structural Engineers, Environmental Planners, Land Surveyors and Construction Managers. In practice continuously since 1954, the firm employs 35 people and brings a wealth of experience to the design and approval process of projects throughout the Bay Area. As the accompanying information demonstrates, CSW|ST2 has provided engineering services for many higher education clients on a wide variety of projects. We are familiar with the Foothill-De Anza Community College District's operating procedures, as we were a member of the design team for the new Physical Science and Engineering Center at Foothill College. We are the go-to civil engineers for the Marin, San Mateo, and Solano Community College Districts. In addition we currently are providing services for Evergreen Valley College and for the Peralta Community College District, as well as for UC Berkeley and UC San Francisco.

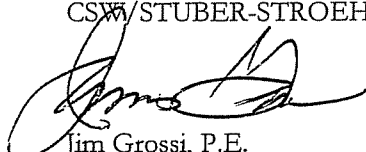
CSW|ST2 professional staff is experienced and ready to listen to your needs and ideas. Our goal is to be highly responsive to design challenges, as well as schedules and budgets. We are constantly evaluating how we do what we do, striving to improve our product and our service and we welcome the opportunity to work collaboratively with the District, the Program and Construction Managers to provide for the future needs of both campuses of the Foothill-De Anza Community College District.

CSW|ST2 can meet the insurance requirements stated in the RFQ. We have reviewed the standard forms of agreement and take no exception to their terms and conditions.

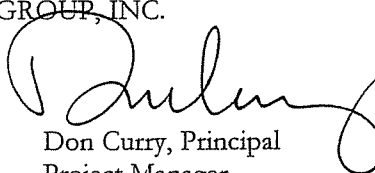
Thank you for taking the time to review our qualifications. We look forward to the opportunity to demonstrate our commitment and capabilities to you in the near future.

Sincerely,

CSW|STUBER-STROEH ENGINEERING GROUP, INC.



Jim Grossi, P.E.
Principal-in-Charge



Don Curry, Principal
Project Manager



SALAS O'BRIEN

expect a difference

305 South 11th Street
San José, California 95112-2218
408.282.1500 | 408.297.2995 (f)

June 28, 2013

www.salasobrien.com
877.725.2755

Foothill-De Anza Community College District

Building D160
Plant Services
12345 El Monte Road
Los Altos Hills, CA 94022

Attention: Belen Simmet

Subject: Statement of Qualifications #1648 – Engineering Services for Maintenance

Dear Belen,

Salas O'Brien is pleased to submit this Statement of Qualifications in response to the Foothill De Anza Community College District's Request for Qualifications #1648 – Engineering Services for Maintenance and Operations Repairs/Upgrade Projects.

Salas O'Brien is a full-service Engineering and Architecture Firm (E&A) in-tune with the modernization of existing buildings and new construction; with all of the major trades in-house. Salas O'Brien intends to utilize BKF as sub-consultants from the District's on-call list to provide civil engineering services, in order to provide the most comprehensive team to the district. The teams relevant disciplines of expertise are Mechanical, Plumbing, Electrical, Utilities Infrastructure, Renewable & Clean Energy, Telecommunications, Controls, Commissioning, Cost Estimating, Architectural, and Construction Management Services, and Civil Services. Our difference is our ability to integrate all disciplines for each project and develops and designs the most relevant, reliable, cost-predictable and coordinated systems for our client's project to run smoothly, on-time, and within budget.

Salas O'Brien is a California based corporation and has offices throughout the state to better serve our clients. Salas O'Brien's Corporate Office is located in San Jose, CA and will be ready to serve the District as needed.

Salas O'Brien
305 South 11th Street
San Jose, CA 95112
877.725.2755

Included in this qualifications package are a few examples that highlight our skills and experience, however, it cannot fully express the many different types of projects we have completed over our 37 year history. Our team is well versed with all the components of mechanical, electrical, civil engineering studies, assessments, and designs, we are also experiences with Title 24, Green Building Standards, Energy Star, LEED, and the "Clean Energy" components. We are prepared to provide plans, specs, bidding support, construction administration, coordination, startup & testing, and cost estimating which will only aid the District in successful and efficient projects.

Salas O'Brien can meet the insurance requirements as stated in this RFQ and has reviewed the standard forms of agreement and take no exceptions to the terms and conditions.

On behalf of Salas O'Brien, we thank you for this opportunity to propose and appreciate the District's consideration of our Qualifications Package.

Energetically Yours,

Salas O'Brien

John Salas, PE, CEM, LEED AP,
Managing Principal

GAYNER ENGINEERS



1133 Post Street • San Francisco, CA 94109 • Telephone 415.474.9500 • Fax 415.474.1363

June 22, 2013
VIA HAND DELIVERY

Foothill-De Anza Community College District
12345 El Monte Road,
Los Altos Hills, CA 94022-4599

Attention: Mr. Charles Allen
Subject: **Response to RFQ;
Engineering Services for Maintenance & Operations Repairs / Upgrade Projects;
Foothill-De Anza Community College District**

Dear Mr. Allen:

Gayner Engineers is pleased to present the attached Response to the SOQ to provide engineering design services for the above referenced Project. We are confident that we can work closely with the College to support the engineering needs.

This document illustrates our proposed Team's technical capabilities, production capacity, and responsive services to support the engineering needs for the District as highlighted in the District's Request for Qualifications. Gayner Engineers has assembled a team of highly qualified professionals with extensive experience and background in renovation, field investigation, infrastructure upgrade, feasibility studies, and sustainable design. As a hands-on working principal, **David Pang**, PE, FPE, will provide overall leadership for the project and be the day-to-day contact. David is responsible for the successful delivery of the \$45 million Foothill PSEC Project and is currently working on the Foothill Library Renovation Project, De Anza Library Renovation, and De Anza Data Center Upgrade.

Gayner Engineers is located in San Francisco, which provides easy access to the two campuses.

Gayner Engineers' insurance policy meets the requirements of the specified coverage in the RFQ document. We will be able to provide evidence of insurance if we are selected for the project.

We believe our Team's experience in delivering complex renovation projects through the public bid process, capability in producing high quality construction documents, responsive services, and David's strong leadership will assist the successful delivery of this Project. **Foothill-De Anza College District** will benefit from our previous experience of design of similar projects, recent working relationships with the College, innovative engineering, proven track record of execution, strong financial strength with over 70 years of continuous service, and experienced staff available to meet the project schedule and expectations of the Client.

Very Truly Yours,
Gayner Engineers

David Pang, PE, FPE

cc: file



SANDIS

CIVIL ENGINEERS
SURVEYORS
PLANNERS

June 25, 2013
Project Number 613409

Foothill-De Anza Community College District
Attn: Belen Simmet, Staff Assistant
Facilities, Operations and Construction Operations
12345 El Monte Road
Los Altos Hills, CA 94022-4599

**RE: RFQ #1648 Engineering Services for Maintenance & Operations
Repairs/Upgrade Projects**

Dear Belen,

It is with great pleasure that I bring to you our team of surveyors, civil and traffic engineers, utility locators and stormwater specialists whom are committed to the improvement of FHDA CCD's Foothill and De Anza campuses. Our firm has been involved with work on both campuses since 2000, with projects large and small associated with Measure E and Measure C as well as maintenance funded projects. We have worked with FHDA staff on every level and almost in every department on the campuses.

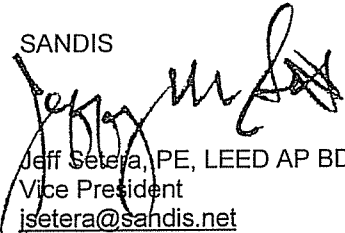
In addition, over the past ten years, SANDIS has worked with fifteen (15) bay area community college districts on the successful implementation of \$5 Billion in bond financed capital improvements on twenty seven (27) community college campuses. During this time, SANDIS has authored eleven (11) community college campus infrastructure master plans, performed extensive utility and infrastructure analysis, developed infrastructure phasing plans and cost estimates, provided campus-wide site surveys, and complete design services for the successful redevelopment of campus utility systems. SANDIS has also played an integral role in developing campus sustainable design standards, specifications and campus-wide stormwater management initiatives.

We know and understand your campuses the way few can and do. We are committed to providing a high level of customer service and we enjoy the working environment of community colleges.

We have greatly enjoyed working with you and look forward to the opportunity to carry forth our shared vision. Please feel free to call me at 510.590.3402 should you have any questions, require additional information or would like to schedule a team interview.

Very truly yours,

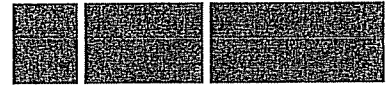
SANDIS



Jeff Setera, PE, LEED AP BD+C, QSD/P
Vice President
jsetera@sandis.net

JMS/tra

1. COVER LETTER



June 28, 2013

Belen Simmet
Foothill-De Anza Community College District
Building D160 - Plant Services
12345 El Monte Road
Los Altos Hills, CA 94022

Subject: RFQ 1648 - Engineering Services for Maintenance & Operations Repairs/Upgrade Projects
ATI Proposal No.: 13-191

Dear Belen Simmet:

On behalf of ATI Architects and Engineers, we are pleased to submit our qualifications for your review and consideration. We believe that we are uniquely suited to provide Engineering services for Foothill-De Anza Community College District.

ATI Architects and Engineers is unique among design firms working in the educational market sector. We are full service Engineering company with in-house Structural, Civil, Mechanical, Electrical, Plumbing, and Specialty Engineering and supported by our Architectural team. ATI has developed into one of most experienced and innovative Architects/Engineers serving the California Educational Marketplace.

The College District is familiar with ATI. We were the Architect/Engineer for the Elevated Tracker Solar PV delivered by SunPower at DeAnza. I believe your team will speak highly of our expertise in design and DSA processing/approval for the project. We believe we can save the District time and money on its projects for the following reasons:

- ATI has successfully performed more than 100 projects for various Colleges and Universities. At California State University, East Bay, ATI has been their On-Call Engineer over the last 8 years.
- With over 23 years of Educational Facilities experience and 1,500 projects, we are school experts. Our Team is experienced in Master Planning through Construction completion and closeout. The construction value of our California Educational Projects surpassed \$1.5 Billion.
- We are the epitome of a fast track organization – having proven time and again the ability to meet exceedingly demanding timelines/schedules. We can accommodate aggressive timelines and schedules that appear unachievable.
- ATI is a small business enterprise (SBE) as defined by the State of California.

ATI's primary office to support Foothill-De Anza Community College District is in Danville - 3860 Blackhawk Road, which is within a 60 minute drive to both the Foothill and De Anza College campuses.

We can meet the required insurance requirements and take no exception to the Terms and Conditions as stated in the standard forms agreement.

You will find that our submittal is fully responsive to your Request for Qualifications. We welcome the opportunity to answer any questions that you may have or provide you with additional information. Please feel free to contact me at 925) 648-8800 or via e-mail pdidonato@ataie.com.

Sincerely,

Paul DiDonato
President/Project Executive

LETTER OF INTEREST

Firm
Interface Engineering

Contact Person
Hormoz Janssens PE,
LEED AP
Principal
direct: 415.489.7241
hormozj@interfaceeng.
com

Firm Info
717 Market Street
Suite 500
p. 415.489.7240
f. 415.489.7289

InterfaceEngineering.com

June 28, 2013

Belen Simmet
Staff Assistant, Facilities, Operations, and Construction Operations
Foothill-De Anza Community College District
12345 El Monte Road
Los Altos Hills, California 94022-4599

Dear Belen,

Interface Engineering is a multidisciplinary firm focused on sustainable building sciences for energy and water efficiency. The firm's offices in San Francisco, Honolulu, Portland, Seattle, and Washington DC offer mechanical, electrical and plumbing consulting, along with specialty services in fire/life safety, technologies, lighting, energy, and building commissioning. Interface has more than 110 LEED certified projects and over 200 additional LEED registered projects in the design process.

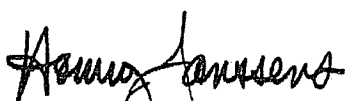
At Interface, we think of schools as more than just buildings. They are educational tools that can enhance the learning experience. For many years, we've earned superior marks for creating high performance school facilities designed with long-term thinking, environmental insight, and low life cycle costs. Our scholastic experience includes over 600 higher education facilities.

Interface has a long history of incorporating energy efficiency into the schools it designs. The firm's engineers and designers work with architects, owners and other consultants to incorporate green or sustainable design factors into the mechanical and electrical design of each building. Recently, Interface has drawn greater attention to sustainable design issues for both mechanical and electrical systems.

Thank you for the opportunity to present our qualifications. We believe the combination of our experience, broad capability located in the San Francisco offices, and commitment to sustainable building practices ensures that the University will be well served by choosing Interface Engineering.

Interface Engineering has reviewed and takes no exceptions to the general conditions of the documents presented in the RFP.

Sincerely,



Hormoz Janssens, PE, LEED AP
Principal

June 28, 2013



Gordon Prill

Architecture | Engineering | Construction

Foothill-De Anza Community College District
Building D160 Plant Services
12345 El Monte Road
Los Altos, CA 94022

1245 Pear Avenue
Mountain View, CA 94043

Phone: 650-335-1990
Fax: 650-335-1988
www.gordonprill.com

CA License #835145

Attn: Belen Simmet

Reference: Statement of Qualifications for Maintenance & Operations
Repairs/Upgrade Projects - RFQ #1648

Dear Selection Panel:

The Foothill-De Anza Community College District has a program for improvements to the infrastructure and buildings at the Foothill and De Anza campuses. In response to your RFQ for mechanical, electrical and civil engineering design consultants, Gordon Prill, Inc. has formed an alliance with BKF Engineers to offer our qualifications. For many years we have worked with BKF on a variety of project types and feel our strong alliance will be beneficial to providing the full array of services the District requires.

Our Team:

- **Gordon Prill, Inc.** will serve as the lead consultant and point of contact to the District. We will provide project management for all services the District would like our team to perform. Gordon Prill is a design and construction firm offering surveys, assessments and studies, mechanical and electrical engineering and architectural design, cost estimating, scheduling, value engineering, constructability review, LEED documentation and construction services under one roof.

In business for over 30 years, we have successfully provided feasibility studies and architectural and MEP design services for hundreds of higher education projects. Our clients include Stanford University, Santa Clara University, University of California, Santa Cruz and Notre Dame de Namur University. Our staff is able to successfully work through any deadlines and restrictions around academic calendars to meet the needs of the administration and end-users.

- **BKF Engineers** will provide civil engineering design, surveying, mapping, cost analysis, utility coordination, utility infrastructure assessment and strategies to comply with storm water quality regulations. BKF is a recognized expert in storm water quality compliance. They have a long history in master planning developments at educational campuses in the Bay Area. For example, since 1954 they have continually assisted Stanford University providing existing conditions mapping, utility assessments, pavement management, and design services for infrastructure expansions.

Location of Firms:

Both Gordon Prill and BKF are located within a 60 minute travel time:

- **Gordon Prill** is located in Mountain View within very close proximity to both campuses.
- **BKF** is located in Pleasanton and San Jose, approximately 35 minutes of each campus.

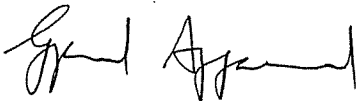
Contract Requirements:

Both Gordon Prill and BKF can meet the District's insurance requirements and will provide Certificates of Insurance if we are selected by the District. In addition, each of our firms has reviewed the standard forms of agreement and have no objections or exceptions to the terms and conditions.

We are excited about the opportunity to assist the District with their ongoing projects. If you have questions or require additional information, please contact me at (650) 335-1990 or gaggarwal@gordonprill.com.

Sincerely,

GORDON PRILL, INC.



Gopal Aggarwal, P.E.
Principal



June 26, 2013

Belen Simmet
Foothill-De Anza Community College District
Building D160, Plant Services
12345 El Monte Road
Los Altos Hills, CA 94022

Re: Engineering Services for Maintenance and Operations Repairs/Upgrade Projects

Dear Ms. Simmet and Members of the Selection Committee:

KPFF Consulting Engineers has been providing civil engineering services to higher education facilities in the Bay Area for almost ten years. Combined with our highly skilled staff and prior experience we are prepared to complete civil engineering tasks required at Foothill-De Anza Community College District.

KPFF Consulting Engineers is well-suited for this project and offers clear advantages to you:

- ♦ **Consistent, intelligent communication.** We share information in real-time, so you will have ready access to what you need and want to know.
- ♦ **Superior services and advocacy for your goals and objectives.** We are an extension of your staff and put your interests first.
- ♦ **We find solutions.** No matter how complex the project, when issues arise, we don't point fingers. We solve problems.
- ♦ **Directly applicable experience of all team members.** We have hands on knowledge and experience with many Bay Area Schools. You will benefit from what we've learned.
- ♦ **Combined productivity and passion.** We strive for collaboration with you and the team in an enjoyable, personable atmosphere that generates the best ideas and best designs.

We welcome the opportunity to speak with you regarding our qualifications. Please do not hesitate to contact me at (415) 989-1004 or steve.murray@kpff-sf.com with any questions or comments you may have.

Sincerely,

Steve Murray, PE, CPE&C, LEED AP
Principal/Project Manager